



DEPARTMENT OF THE ARMY
ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT
600 ARMY PENTAGON
WASHINGTON, DC 20310-0600

DAIM-ZA

DEC 02 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installations and Sites Policy Memorandum

1. References:

- a. USD(AT&L) memorandum, dated 11 May 2005, subject: Policy for Unique Identification (UID) of Real Property Sites and Assets.
- b. USD(AT&L) memorandum, dated 25 August 2005, subject: Establishment of a Department of Defense (DoD) Real Property Unique Identification (UID) Registry.
- c. DAIM-ZA memorandum, dated 4 Oct 2005, subject: Remediation Plan for High Risk Areas.

2. In order to achieve consistency across the Army and comply with standardization within the DoD, the Army is modifying its definition of installations. This change is in compliance with reference 1b above.

3. Additional information regarding this topic can be found in Deputy Undersecretary of Defense (Installations and Environment), DUSD(I&E), Business Transformation Directorate's Real Property Inventory Requirements (RPIR) book. The RPIR is located at: http://www.hqda.army.mil/acsimweb/RPI_Reg/RPI_Requirements_Index.htm.

4. Effective immediately, Army will use the definition of installation below and adhere to the official list of Army installations. All other locations are sites, as defined below, and are assigned to an installation or virtual installation. The official list of Army installations for FY06 is attached as enclosure 1. Changes to the official installation list will be supported by General Order or other official document and forwarded to DAIM-ZS.

a. An installation is defined as an aggregation of contiguous or near contiguous, real property holdings commanded by a centrally-selected commander. Installations represent management organizations. An installation may be made of one or more sites.

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b. In addition, two types of "virtual" installations exist within the Army. The Army National Guard has virtual installations, identified as each state commanded by the Adjutant General, under which are Readiness Centers or sites. Each Army Reserve Regional Readiness Command is, likewise, defined as a virtual installation under which Reserve Centers are identified as sites.


c. A site is a physically defined location which can be supported by a legal boundary survey which closes a polygon. It can be owned, leased, or otherwise possessed or used. A site may exist in one of three forms: land only; facility or facilities only; or land and all the facilities on it. A site is the sum of all real property at a specific location.

5. Databases and systems that contain or use installation identifying data elements need to be modified to comply with the RPIR. IAW AR 25-1, Army Knowledge Management and Information Technology, databases and systems on which funds are expended require waivers. System certification may also be required IAW National Defense Authorization Act (NDAA) for Fiscal Year 2005.

6. The DoD Site Registry established in Reference 2, once operational, will contain and be the official source for unique identifiers (UID) for all sites and assets. These unique identifiers will aid in linking installations and sites to geospatial and other relevant management data. Initial operating capability is expected by the beginning of calendar year 2006.

7. Point of contact is Audrey C. Ormerod, audrey.c.ormerod@us.army.mil, 703-601-2520.

Encl as


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